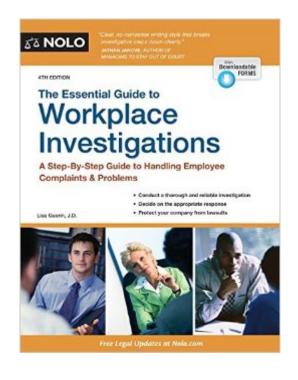
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Essential Guide To Workplace Investigations, The: A Step-By-Step Guide To Handling Employee Complaints & Problems





Synopsis

Investigateâ •and resolveâ •common workplace problems Workplace complaints carry serious legal and financial risks to a company, so itâ [™]s essential to act fast when you receive an employee complaint. But an ineffective or poorly handled investigation can land your company in even more trouble than not performing one at all. The Essential Guide to Workplace Investigations shows you how to legally and successfully investigate and resolve any type of complaint or problem. It covers common workplace issues such as harassment, discrimination, violence, drug and alcohol use, and employee theft. The book guides you through each step of an effective investigation, including: deciding whether to investigate taking immediate action, if necessary choosing an investigator planning the investigation interviewing witnesses gathering and evaluating the evidence taking action documenting the investigation, and following up.

Book Information

Series: Essential Guide to Workplace Investigations Paperback: 448 pages Publisher: NOLO; 4 edition (May 25, 2016) Language: English ISBN-10: 1413322735 ISBN-13: 978-1413322736 Product Dimensions: 7 x 1.2 x 9 inches Shipping Weight: 1.6 pounds (View shipping rates and policies) Average Customer Review: 5.0 out of 5 stars Â See all reviews (2 customer reviews) Best Sellers Rank: #166,158 in Books (See Top 100 in Books) #37 in Books > Law > Business > Labor & Employment #38 in Books > Law > Specialties > Labor Law #92 in Books > Law > Business > Reference

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